Burlington English Supports Your IET Plan Goals

With Burlington English, you can create a step-by-step IET plan to meet every student’s needs.

Using Burlington Core as an English language foundation in combination with CAREER EXPLORATION & SOFT SKILLS and the new English for Specific Careers, students are set on a path to achieve academic and career success.

IEL/CE

Burlington Core
- A six-level, fully blended, standards-based curriculum
- Integrates all four language skills, grammar, life skills, digital literacy, and EL Civics

Workforce Prep

CAREER EXPLORATION & SOFT SKILLS
- Helps students identify an academic and career path
- Integrates workplace preparation skills and soft skills

IET

English for Specific Careers
- Provides in-depth exploration of a wide range of professions
- Addresses important workplace soft skills for job success
- Helps students gain confidence and internalize the language necessary to successfully move forward on their career paths

New!
English for Specific Careers provides students with the language and communication skills needed to help them attain, succeed in, or transition to a new career.

**Wordlists for Specific Careers**

The Wordlists include hundreds of words and phrases specific to each career. Activities provide extensive specialized vocabulary and pronunciation practice to help students gain confidence and internalize the language necessary to successfully move forward on their career paths. The series includes jobs such as electricians, administrative assistants, restaurant managers, computer user support specialists, and many more.

**Soft Skills for Specific Careers**

These courses address the four language skills while teaching career-specific vocabulary. Important soft skills, such as how to go through the interview process and how to communicate with supervisors, colleagues, and customers, are embedded throughout. The series includes jobs such as dental assistants, retail salespeople, childcare workers, and many more.

**Courses for Specific Careers**

These courses offer extensive in-depth exploration of a wide range of professions to help students gain confidence and acquire the English they need to succeed in their chosen careers. Students will be engaged with contextualized vocabulary and interactive real-life workplace scenarios. The series includes careers in the fields of hospitality, engineering, finance, nursing, and many more.

- **41 Career Wordlists**
- **18 Soft Skills Courses**
- **120+ Career Courses**
# English for Specific Careers Wordlists, Soft Skills & Courses

## Agriculture, Food & Natural Resources

### Wordlists
- Agricultural Workers
- Dairy Workers
- Meat Processing Workers
- Oil Workers

## Architecture & Construction

### Wordlists
- Building Cleaners & Janitors
- Construction Workers
- Electricians
- Gardeners
- HVACR Technicians
- Maintenance Technicians
- Plumbers
- Solar PV Installers

### Soft Skills
- Electricians
- HVACR Technicians
- Plumbers

## Business Management & Administration

### Wordlists
- Administrative Assistants
- Entrepreneurs

### Soft Skills
- Administrative Assistants

### Courses
- **Administrative Assistants:**
  - Applying for a Job
  - Coordinating Travel Arrangements
  - Greeting & Assisting Visitors
  - Handling Mail
  - Handling Phone Calls
  - Managing Office Supplies
  - Preparing Documents
  - Setting Up Meetings
  - Working with Office Facilities

### Business:
- Business Managers
- Entrepreneurs
- Human Resource Managers
- Purchasing Managers

## Education & Training

### Courses
- **Teachers:**
  - Applying for a Job
  - Elementary School
  - Middle School
  - Student Teachers
  - Studying for an EFL/ESL Degree
  - Testing & Evaluation
  - Working in a Language School

### Soft Skills
- Dental Assistants
- Home Health Aides
- Licensed Practical Nurses
- Nursing Assistants
- Pharmacy Technicians
- Phlebotomists
- Registered Nurses

## Education & Training

### Soft Skills
- Dentists

### Courses
- **Accountants:**
  - Auditors
  - Cost Accountants
  - Financial Accountants
  - Investment Accountants
  - Management Accountants
  - Payroll Accountants
  - Staff Accountants
  - Tax Accountants

### Bankers:
- Branch Managers
- Business Bankers
- Central Banks & the Economy
- Investment Bankers
- Mortgage Loan Officers
- Personal Bankers

### Business Finance:
- Economic Factors
- Financial Advisors
- Financial Analysts
- Investment Banking Analysts
- Portfolio Managers
- Real Estate Investors
- Regulatory Bodies

## Finance

### Soft Skills
- Pharmacists

## Government & Public Administration

### Wordlists
- Military

### Courses
- **Public Health Nurses**
- **School Nurses**
Contact us to learn more!

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