Fulton Schools

8060 Ely Highway
Middleton, MI 48856
(989)236-7300

September 8, 2022

Fulton Schools

English Second Language Instructor/Career Advisor-Full time

Fulton's Adult Education program is seeking applicants for a full-time English Learner Instructor/Career Advisor. Candidates should have or be willing to obtain ESL/ELL certification and have the ability to speak fluent English and other languages. Experience in teaching English Language Learners preferred. This full time position is a minimum of 40 hours per week and may include evening duties as needed.

Duties include:

•Responsibilities are to provide English instruction to English Language Learners emphasizing reading, writing, speaking and listening skills, but also provide Career Oriented Services in general to adult education participants.

• Plan, prepare, and implement English & Career instruction based on student assessment data and desirable instructional materials

• Assess individual participants to better help them succeed in education and life

• Compile and maintain accurate reports, records, and other documents as required

• Monitor student progress towards academic and career goals

• Willing to engage community and businesses as a resource for participants

• Integrate technology to enhance student learning and outcomes

• Supervises the instructional and non-instructional aides in the ESL program

• Willing to teach evening classes

*Varying locations with the main site in Alma.

*Other duties as required by the supervisor.

For more information, please contact Michael Myers, Principal, at 989.462.0130

Send letter of application and resume to: Mr. Michael Myers, Director Fulton Adult Education Program 8060 S. Ely Highway Middleton, MI 48856-9704.

Application deadline: Until Filled.

Fulton Schools prohibits discrimination on the basis of race, color, national origin, sex, age, and/or handicap in its educational programs, activities and employment.

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